

DISTANCE EDUCATION

Distance education (DE) at Evergreen Valley College offers a wide variety of quality online classes with excellent learning resources and support to give students a flexible online alternative to achieve academic success. Taking a distance education class, whether fully online or partially online, requires self-discipline, motivation, basic computer skills, and the ability to complete required assignments on schedule. It also requires a computer with a webcam and access to a reliable internet connection.

Distance education means education that uses one or more internet technologies to deliver instruction to students who are separated from the instructor by time and/or distance and to support regular and substantive interaction between the students and instructor either synchronously or asynchronously. In Spring of 2022, the following five types of distance education modalities that all meet this definition were approved as part of the DE addendum.

Fully Asynchronous (fully online): All Course content is delivered online through the college's Learning Management System (LMS), Canvas, with no required meetings. All instructional contact hours, including online assessments, and office hours are delivered through these online interactions in the LMS. No in-person, on-campus meetings or assessments should be required. An online orientation is required. Instructors may choose to conduct the orientation via a web conferencing tool that must be recorded and posted in the LMS for students who may not be able to attend the orientation.

Asynchronous Hybrid (partially online, partially on campus): A portion of the on-campus instruction (1%-99%) is replaced with activities and assessments delivered through the LMS. An online orientation is required. The instructor may choose to conduct the orientation via web conferencing tool or during the scheduled on-campus, in-person meeting. Online orientation via web conferencing tool must be recorded and posted in the LMS for students who may not be able to attend.

Fully Synchronous (scheduled online meetings via video conferencing): All class meetings are scheduled online via a web conferencing tool in the LMS to meet the weekly instructional contact hours requirement. The LMS is used to augment instruction, evaluations, and course content delivery. No in-person, on campus meetings or assessments should be required. An online orientation is required. The schedule of online class meetings must be available to students at the time of registration.

Synchronous Hybrid (class meetings are partially online and partially on campus): A portion of on-campus instruction (1%- 99%) is replaced with activities and assessments delivered synchronously via web conferencing. An online orientation is required. Instructors may choose to conduct the orientation via web conferencing tool or during the scheduled on-campus, in-person meeting. Online orientation via web conferencing tool must be recorded and posted for students in the LMS who may not be able to attend. The schedule of class meetings (online and in-person) must be available to students at the time of registration.

Online Blend (partially asynchronous and partially synchronous): A portion of the asynchronous course (1%-99%) is replaced with scheduled online meetings via a web conferencing tool in the LMS. No in-person, on-campus meetings or assessments should be required. An online orientation is required. The schedule of online class meetings must be available to students at the time of registration.

All distance education courses at EVC are credit and content equivalent of on-campus courses, and a large majority of the courses meet general

education and transfer requirements. Please see the section on "Online and Hybrid Classes" in the schedule of classes for a listing of available courses and enrollment procedures.

The Distance Education Program Office is in the Library Educational Technology Building, room LE- 222. For office hours and more information, email tejal.naik@evc.edu