

ACCOUNTING - ASSOCIATE IN SCIENCE

This curriculum provides training for entry-level accounting positions including general accounting clerks, bookkeepers, and similar workers in banks and business firms. Graduates from this program are qualified to meet the demands of offices requiring technical skills in general accounting and computerized bookkeeping. A grade of "C" or better in each major course is required.

Program Learning Outcomes

- Create and analyze financial statements, and communicate results to end users.
- Prepare and record accounting entries in accordance with generally accepted accounting principles using both manual and computerized accounting systems.
- Apply knowledge of managerial, cost and tax accounting to identify and record economic events.

Major Requirements

Course	Title	Units
ACCTG 001A	Principles of Financial Accounting	4
ACCTG 001B	Managerial Accounting	4
ACCTG 030	QuickBooks	3
ACCTG 062	Cost Accounting	5
ACCTG 063	Intermediate Accounting	5
ACCTG 097	Introduction to Income Tax	3
BIS 102	Microsoft Excel	3
BUS 071	Legal Environment of Business	3

Total Requirements

Course	Title	Units
	Major Requirements	30
	Electives (Any AA/AS applicable course)	6
	General Education Requirements	24
Total Units		60