

# CLASS CONFLICTS

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## **Administrative Procedure 4226**

If a class overlaps 10 minutes or more, than the student needs to complete the Class Conflict Petition Form

A student may not enroll in two or more sections of the same credit course if a class is in progress at any given time.

A student may not enroll in two or more courses where the meeting times for the courses overlap, unless:

- The student provides a valid justification, other than scheduling convenience, of the need for an overlapping schedule.
- The student makes up the overlapping hours at some other time during the same week under the support of the instructor of the course.

## **Order of approval for an overlapping schedule:**

1. Instructors (Staff Directory)
2. Division Dean (Staff Directory)