

# TRANSFER & CAREER CENTER

The Transfer Center's mission is to help students achieve their transfer goals by providing students with the tools, resources, and guidance to be successful. The center supports the modalities of in-person and online services. The center staff assists students to identify transfer universities that align with a major of interest and provides access to web-based tools and one-on-one assistance to help prepare for the transfer process. The center staff can help students understand the eligibility criteria and the admissions process for CSU, UC, Private, and Out-of-State institutions. The center strives to provide educational equity by addressing the diverse needs of the EVC student population.

## Transfer Center Services

- ADT (AA-T, AS-T) Informational Workshops
- Cal State East Bay TAG
- CSU and UC Admissions Workshops
- CSU and UC Application Workshops
- CSU and UC Next Steps Workshops
- CSU and UC Transfer Admissions Update & Supplemental Application Workshops
- CSU, UC, and Private University Representative appointments
- Classroom presentations
- Prerecorded transfer assistance
- Student transfer conferences
- Transfer Scholarships
- Transfer Day (Transfer Fair) – Every Fall Semester
- UC TAP/TAG Workshops
- University Representative tabling (temporarily unavailable due COVID-19 Pandemic)
- University tours (temporarily unavailable due COVID-19 Pandemic)

## Resources Available in the Center

- College/University catalogs & brochures
- Transfer Reference materials and websites
- ASSIST.org (web-based student transfer information system)
- Eureka.org (The California Career Information System)

## Location

Student Center (SC-201)

For office hours and more information visit our Transfer Website.

## Cooperative Education Work Experience

The Cooperative Education Work Experience program is a collaborative effort by the college and the community to provide opportunities for students to discover their interests and aptitudes. The program enables students to develop professional attitudes, work habits, and understandings about the world of work. The curriculum taught will assist students in becoming successful employees. Study and work are integrated, making both more relevant and rewarding.

Co-op Ed Work Experience is designed to assist students expand their career options and develop new job skills. General Work Experience allows students to work and earn college credit for their job provided their position qualifies for the program. Students can earn 3 units of credit for a maximum of 6 units of credit. Occupational Work Experience allows students to earn college credit in their field of study by providing evidence

that they are enrolled in an occupational or vocational program. Students can earn up to 8 units per semester for a maximum total of 16 units. In order to participate in the program students must have an internship or be employed at the time of enrollment. All internships or employment must be approved by program coordinator in order to be able to earn units.

## Co-op Ed Work Experience/Job Placement Includes:

- Assistance and support for students participating in the work experience program
- Internships and employment opportunities (Placement is not guaranteed)
- Career Guidance on Resume Writing, Interviewing Skills, How to Get a Job, Changing Careers
- Employment advisement and referrals to employment resources
- Job Fair
- Career workshops– How to Find a Summer Internship, Job Fair Success, Writing a Resume, and many more
- Employability Workshops and Seminars

## Location

Second Floor - Dr. Mauro Chavez Student Services Center Building, Student Success Center SC-201. For office hours and more information call (408) 274-7900 x6857 or visit our website.